ଓଡ଼ିଶା ସରକାର

GOVERNMENT OF ODISHA

OFFICE OF THE SUPERINTENDING ENGINEER-CUM- DEPUTY ELECTRICAL INSPECTOR, PURI,
AT- PLOT NO.: GD 2/7, MAITRI VIHAR, C.S. PUR, BHUBANESWAR-23
PHONE NO.: 06742300287; E-MAIL: deipuri-od@od.gov.in

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Notice No.: 01/2025-26 Date: 18.12.2025

Tender Call Notice

Sealed quotations/tenders are invited from interested reputed Travel Agencies/Tour Operators/Individuals for providing **ONE (01)** No of BS6 Petrol / Diesel Vehicle having sitting capacity not more than **Seven (07)** including driver, which shall confirm to the Terms and conditions (Annexure-A) for official use in office of the Superintending Engineer-cum- Deputy Electrical Inspector, Puri on monthly rent basis:

SL No.	Type of vehicles	Maximum hire charges per month	Minimum average mileage in kms per litre	Remarks
1	Bolero/Ertiga / TUV300/Sumo Gold etc.	Rs 37,200/-	10	Excluding GST be quoted separately, excluding fuel

1. The service provider shall have a valid GST registration to participate in the tendering.
2. The service provider, participating in the bidding process under the jurisdiction of Municipal Corporations, shall be registered on GeM platform.
3. The vehicle must be in road worthy condition, shall not be more than **3 years** old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. mandatory for plying of vehicle.
4. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
5. The Driver should be well behaved, gentle and obedient in nature.
6. A sum of **Rs. 5,000/-**shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Additional Chief Engineer -cum- Electrical Inspector, Bhubaneswar and submitted along with the tender as EMD. After completion of tender process, EMD shall be refunded to unsuccessful bidders.
7. The monthly rate of hire charge, excluding GST be quoted separately, excluding fuel.
8. The Vehicle must achieve a fuel efficiency of 10kM per litre.
9. The details of the make and year of manufacture of the vehicle, registration no., mileage (km covered per litre) and name of the Driver, Driving License No. and period of validity should be

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specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-B).

10. The Quotation completed in all respect should reach the undersigned on or before **12th January, 2026** by **01:00 P.M.** and shall be opened on the same day at **03:30** P.M. in presence of the bidders or their authorized representatives.
11. The application form of quotation/tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be availableinthe office of the Superintending Engineer -cum- Deputy Electrical Inspector, Puri and can be downloaded from the Website **www.eicelectricityodisha.nic.in** from Date **23.12.2025** to Date **12.01.2026**.
12. The undersigned reserves the right to reject the tenders without assigning any reason thereof.

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Superintending Engineer-cum-
Deputy Electrical Inspector, Puri

Memo No.: 365 / Date: 18.12.2025

Copy submitted to the E.I.C. (Electricity) -cum- P.C.E.I., Odisha, Bhubaneswar for favour of kind information & necessary action. It is requested to upload the tender documents in the official website **www.eicelectricityodisha.nic.in** from date 23.12.2025 to date 12.01.2026.

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Superintending Engineer-cum-
Deputy Electrical Inspector, Puri

Memo No.: 366 / Date: 18.12.2025

Copy submitted to the CE -Cum- CEI(CZ), Odisha, Bhubaneswar/ACE-Cum-EI,Bhubaneswar, for favour of kind information.

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Superintending Engineer-cum-
Deputy Electrical Inspector, Puri

Memo No.: 367 / Date: 18.12.2025

Copy to the Dy. Director (Advertisement), I & PR Department, Govt. of Odisha for publication of the Tender advertisement in the two leading Odia daily Newspaper (all Odisha edition) on or before 22.12.2025. The bills in triplicate and a copy of advertisement may be placed for necessary payment.

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Superintending Engineer-cum-
Deputy Electrical Inspector, Puri

Memo No.: 368 / Date: 18.12.2025

Copy submitted to the Notice Board for display and wide circulation.

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Superintending Engineer-cum-
Deputy Electrical Inspector, Puri

Annexure-A

Terms and Conditions

The following terms and conditions must be fulfilled by bidder:

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L. of the driver available all the times.
2. The Department/Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres& Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the service provider.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the service provider.
6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicles shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be made.
9. Monthly hire charges and reimbursements towards cost of fuel (as per norm) will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
14. The selected/ successful Bidder will have to execute an agreement with the authority as per office memorandum No. 15836/F dated.27.05.2025 of Finance Department, Govt. of Odisha
15. The undersigned reserves the right to reject any or all the tenders without assigning any reason thereof.

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Superintending Engineer-cum-
Deputy Electrical Inspector, Puri

Annexure-B
General Information

Sl. No	Particulars	
1	Name of the Service Provider	
2	Complete Address	
3	GST Number	
4	GeM Registration Number	
5	Bank Account No and IFSC Code	
6	Registration No. of Vehicle	
7	Year of Manufacture	
8	Make & Model	
9	Date of registration	
10	Name & complete address of the owner of vehicle	
11	Fitness Certificate validity	
12	Pollution Certificate validity	
13	Permit validity	
14	Insurance validity	
15	Name/Address of the Driver	
16	D.L. No. & Validity of the D.L. of the Driver	
17	Contact Number of the Service provider	
18	Contact number of Driver	
19	Proposed hire Charge of the vehicle per month excluding fuel cost	
20	Rate of fuel consumption/Mileage per litre	

"Certified that the information submitted above is true to the best of my knowledge and belief."

Seal & Signature of Tenderer