ଓଡ଼ିଶା ସରକାର

GOVERNMENT OF ODISHA
OFFICE OF THE SUPERINTENDING ENGINEER-CUM- DEPUTY ELECTRICAL INSPECTOR, PURI,
AT- PLOT NO.: GD 2/7, MAITRI VIHAR, C.S. PUR, BHUBANESWAR-23
E-MAIL: deipuri-od@od.gov.in

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Notice No.01/2026-27 Dated: 13.05.2026

QUOTATION CALL NOTICE FOR HIRING OF PRIVATE BUILDING FOR OFFICE ACCOMODATION

The Superintending Engineer-Cum-Dy. Electrical Inspector, Puri invites sealed quotation in a single bid system from interested house owners (hereinafter referred as "bidder") for hiring of private building at Puri Town on monthly rent basis for accommodation of office of the Superintending Engineer-Cum-Dy. Electrical Inspector, Puri and Assistant Executive Engineer-Cum-Assistant Electrical Inspector, PED, Puri & NED, Nimapara. The building should have carpet area of about 1500 Sqr ft. (minimum 3 rooms) excluding staircase, veranda and portico. Preferable Ground/First floor, having proper approach road, entrance with adequate parking and toilet facility. The tender document will be available on website **https://eicelectricityodisha.nic.in/** from dated.**18.05.2026.** The interested bidders may download tender document and submit the tender document in Annexure A, B & C duly completed, signed in all the pages by the authorized signatory / house owner along with requisite documents/Forms. The Quotation completed in all respect should reach the undersigned with a covering letter in a sealed envelope duly superscribed with **" Quotation for hiring of private building for office accommodation " on or before 17.06.2026 by 1.00 P.M in working hours** and the tender shall be opened on the same day **at 4.00 P.M.** in presence of bidders or their authorized representative. Incomplete tenders and those received after due date are liable to be rejected. The undersigned reserves the right to reject the tenders without assigning any reason thereof.

13.05.26
Superintending Engineer-cum-
Deputy Electrical Inspector, Puri

Memo No. 189 / Dated, 13.05.2026

Copy forwarded to Deputy Director (Advertisement), I & PR Department, Govt. of Odisha, Bhubaneswar with a request to get it published in two leading Odia daily newspapers (all Odisha edition) on or before 17.05.2026 for wide circulation of quotation/tender call notice. Complimentary copies of newspapers containing the quotation/tender call notice may please be sent to this office for reference and record.

Encl.: Soft Copy

13.05.26
Superintending Engineer-cum-
Deputy Electrical Inspector, Puri

Memo No. 190 / Dated, 13.05.2026

Copy submitted to the E.I.C (Elcy.)-Cum-P.C.E. I (O), Bhubaneswar for favour of kind information with a request to display the tender call notice in the official website from 18.05.2026 to 17.06.2026.

13.05.26

Superintending Engineer-cum-
Deputy Electrical Inspector, Puri

Memo No. 191(2) / Dated, 13.05.2026

Copy submitted to the Chief Engineer-Cum-C.E.I, Central Zone, Bhubaneswar/ Additional Chief Engineer-Cum-E.I, Bhubaneswar for favour of kind information.

13.05.26

Superintending Engineer-cum-
Deputy Electrical Inspector, Puri

Memo No. 192 / Dated, 13.05.2026

Copy to Notice Board of this office for display & wide circulations.

13.05.26

Superintending Engineer-cum-
Deputy Electrical Inspector, Puri

Terms & Conditions for office accommodation

Essential Requirements: -

(1) Carpet area minimum 1500 Sq. ft. excluding verandah, staircase and portico.
(2) Total nos. of room 3 to 4 rooms with minimum 2 toilets.
(3) Preferable Ground/First floor with sufficient free parking space having proper approach road and entrance.
(4) Tile / marble flooring with 24 hours water supply.
(5) The building should be in name of the applicant.

Special Terms & Conditions:

(1) Building / area should be free from encroachment / dispute.
(2) Statutory dues pertaining to the building / land to be borne by the owner.
(3) NOC, for temporary modification/alternation like partition, Antenna installation, data cabling, power cabling, Internet connection, ACs, etc. must be given by the building owner.
(4) The temporary modification/ alteration required, if any without disturbing the permanent structure, to be done by the owner at his own cost.
(5) Statutory approvals viz. power connection, water connection, sewerage/drain approval etc. shall be the responsibility of the building owner.

General Terms & Conditions:

(1) The payment of monthly rent will be paid after deduction of taxes as applicable. Advance payment of rent or advance deposit shall not be made under any circumstances.
(2) The SE-Cum-DEI, Puri will have the right to terminate the lease agreement prematurely or surrender whole or any part of the premises to the owner by giving one month notice in writing.
(3) During the currency of the lease agreement, the owner shall not transfer, mortgage, sell or otherwise create any interest in the premises leased to the SE-Cum-DEI, Puri with any party affecting SE-Cum-DEI, Puri right of occupation and any of the terms of the lease without written prior consent of SE-Cum-DEI, Puri.
(4) The building on being damaged, destroyed or rendered uninhabitable by natural calamities, such as fire, earthquake, cyclone, tempest, flood, violence, etc., the SE-Cum-DEI, Puri will in no way be responsible for such damage / cost of such repair / reconstruction. It will be the responsibility of the owner, entirely.
(5) Lease will be for 3 years which can be extended for a further period on mutual consent subject to the conditions as may be prescribed by the government from time to time.
(6) Necessary repairs / maintenance of leased building during the lease period to be undertaken by the landlord failing which the agreement may be terminated or the cost of such repair undertaken by the SE-Cum-DEI, Puri would be recovered from the rent.
(7) Maximum rent will be decided on the basis of fair rent.
(8) The Competent Authority, reserves the right to reject all or any part or whole of tender without assigning any reason thereof.

13.05.26.

Superintending Engineer-cum-
Deputy Electrical Inspector, Puri

ANNEXURE – A

TENDER APPLICATION

HIRING OF PRIVATE BUILDING FOR OFFICE ACCOMODATION OF O/O SE-CUM-DEI, PURI

Sl. No.	Particulars	Details
1	Name of the Owner (attach a copy of proof of ownership i.e. Sale deed, etc.):	
2	Complete address of the building owner with Name, Mobile no. & E-mail ID:	
3	Complete address of the property being offered for hiring:	
4	PAN No: (attach a copy of PAN card)	
5	Property Tax Details: (attach a copy of last paid receipt)	
6	Year of Construction:	
7	Type of Building: (Concrete or others)	
8	Area of the property in Sq. Ft.: Floor wise (attach a copy of approved plan/Map/layout)	
9	Nos. of Rooms with size:	
10	Nos. of Toilets:	
11	Is Separate Electricity connection available? (attach a copy of last paid receipt)	
12	Is Separate Water connection available?	
13	Details of Fixtures: [i] No of Tube lights: [ii] No of Fans: [iii] No of IWC: [iv] No. of EWC:	
14	Details of open/free Parking area:	

Signature of the Owner: _____

Name of the Owner: _____

Date: _____

ANNEXURE - B

TENDER QUOTATION

I _____ S/o (or) D/o (or) W/o _____ Resident

of _____

_____

hereby offer my property situated at _____

_____ on a

monthly rent as detailed below:

Area in Sq. Ft.	**Total Monthly rent (in figures)**
Total Monthly Rent (in words) _____ _____ _____	

Signature of the Owner: _____

Name of the Owner: _____

Date: _____

Address: _____

ANNEXURE- C

UNDERTAKING

I/We do hereby solemnly declare and undertake that:

1) All terms & conditions of the Tender are acceptable to me/us. If any information furnished by me/us is found incorrect/false, the contract is liable to be cancelled without prejudice to any other legal action.
2) I/We also confirm that I/We understand that the Superintending Engineer-Cum-Deputy Electrical Inspector, Puri reserves absolute right to reject any bid or all bids without assigning any reason.
3) I/We also declare that there is no Government/Municipal restriction to let the proposed building on rent and I am/We are the legal owner of the proposed building.
4) I/We have not been black listed by any Govt. organization/institution.

Signature of the Owner: _____

Name of the Owner: _____

Date: _____