ଓଡ଼ିଶାସରକାର

GOVERNMENT OF ODISHA
OFFICE OF THE SUPERINTENDING ENGINEER-CUM- DEPUTY ELECTRICAL INSPECTOR,
JEYPORE & NABARANGPUR
AT- PLOT NO-127, OLD LIC OFFICE BUILDING, PUJARIPUT, KORAPUT
****

No.01/2025-26 Dated:18.11.2025

QUOTATION CALL NOTICE FOR HIRING OF PRIVATE BUILDING FOR OFFICE ACCOMODATION

The Superintending Engineer-Cum-Dy. Electrical Inspector, Jeypore & Nabarangpur invites sealed quotation in a single bid system from interested house owners (hereinafter referred as "bidder") for hiring of private building at Jeypore Town on monthly rent basis for accommodation of office of the Superintending Engineer -Cum-Dy. Electrical Inspector, Jeypore & Nabarangpur, and Assistant Executive Engineer-Cum-Assistant Electrical Inspector, JED & NED, Jeypore. The building should have carpet area of about 1500 Sqr ft. (minimum 3 rooms) excluding staircase, verandah and portico preferable Ground/First floor, having proper approach road, entrance with adequate parking and toilet facility. **The tender document is available on website https://eicelectricityodisha.nic.in/ from dated.27.11.2025.** The interested bidders may download tender document and submit the tender document in Annexure A, B & C duly completed, signed in all the pages by the authorized signatory / house owner along with requisite documents/Forms. All the tender documents may be sent by Speed Post with a covering letter in a sealed envelope duly superscribed with " **Quotation for hiring of private building for office accommodation** " to **The Superintending Engineer-Cum-Dy. Electrical Inspector, Jeypore & Nabarangpur , At- Plot No.127, OLD LIC Building, Pujariput, Koraput-764020** or may be submitted directly in the office of the undersigned **on/before 29.12.2025** by **3.00 P.M in working hours** and the tender shall be opened on the same day **at 4.00 P.M.** in presence of bidders or their authorized representative. Incomplete tenders and those received after due date are liable to be rejected.

18/11/2025

Superintending Engineer -Cum-DEI,
Jeypore & Nabarangpur

Memo No. 1260 / Dated, 18-11-2025/

Copy forwarded to Deputy Director (Advertisement), I & PR Department, Govt. of Odisha, Bhubaneswar with a request to get it published in two leading Odia daily newspapers (all Odisha edition) on or before **26.11.2025** for wide circulation of quotation/tender call notice. Complimentary copies of newspapers containing the quotation/tender call notice may please be sent to this office for reference and record.

Encl.: Soft Copy

18/11/2025

Superintending Engineer -Cum-DEI,
Jeypore & Nabarangpur

P.T.O

Memo No. 1261 / Dated, 18-11-2025 /

Copy submitted to the E.I.C (Elcy.)-Cum-P.C.E. I (O), Bhubaneswar for favour of kind information with a request to display the tender call notice in the official website from **27.11.2025 to 29.12.2025.**

18/11/2025

Superintending Engineer -Cum-DEI,
Jeypore & Nabarangpur

Memo No. 1262(2) / Dated, 18-11-2025 /

Copy submitted to the Chief Engineer-Cum-C.E. I, South Zone, Berhampur/ Additional Chief Engineer-Cum-E. I, Koraput for favour of kind information with a request to display the tender call notice in Notice Board.

18/11/2025

Superintending Engineer -Cum-DEI,
Jeypore & Nabarangpur

Memo No. 1263 / Dated, 18-11-2025 /

Copy to Notice Board of this office for wide circulations.

18/11/2025

Superintending Engineer -Cum-DEI,
Jeypore & Nabarangpur

Terms & Conditions for office accommodation

Essential Requirements: -

(1) Carpet area minimum 1500 Sq. ft. excluding verandah, staircase and portico.
(2) Total nos. of room 3 to 4 rooms with minimum 2 toilets.
(3) Preferable Ground/First floor with sufficient free parking space having proper approach road and entrance.
(4) Tile / marble flooring with 24 hours water supply.
(5) The building should be in name of the applicant.

Special Terms &Conditions:

(1) Building / area should be free from encroachment / dispute.
(2) Statutory dues pertaining to the building / land to be borne by the owner.
(3) NOC, for temporary modification/alternation like partition, Antenna installation, data cabling, power cabling, Internet connection, ACs, etc. must be given by the building owner.
(4) The temporary modification/ alteration required, if any without disturbing the permanent structure, to be done by the owner at his own cost.
(5) Statutory approvals viz. power connection, water connection, sewerage/drain approval etc. shall be the responsibility of the building owner.

General Terms &Conditions:

(1) The payment of monthly rent will be paid after deduction of taxes as applicable. Advance payment of rent or advance deposit shall not be made under any circumstances.
(2) The SE-Cum-DEI, Jeypore & Nabarangpur will have the right to terminate the lease agreement prematurely or surrender whole or any part of the premises to the owner by giving one month notice in writing.
(3) During the currency of the lease agreement, the owner shall not transfer, mortgage, sell or otherwise create any interest in the premises leased to the SE-Cum-DEI, Jeypore & Nabarangpur with any party affecting SE-Cum-DEI, Jeypore & Nabarangpur right of occupation and any of the terms of the lease without written prior consent of SE-Cum-DEI, Jeypore & Nabarangpur.
(4) The building on being damaged, destroyed or rendered uninhabitable by natural calamities, such as fire, earthquake, cyclone, tempest, flood, violence, etc., the SE-Cum-DEI, Jeypore & Nabarangpur will in no way be responsible for such damage / cost of such repair / reconstruction. It will be the responsibility of the owner, entirely.
(5) Lease will be for 3 years which can be extended for a further period on mutual consent subject to the conditions as may be prescribed by the government from time to time.
(6) Necessary repairs / maintenance of leased building during the lease period to be undertaken by the landlord failing which the agreement may be terminated or the cost of such repair undertaken by the SE-Cum-DEI, Jeypore & Nabarangpur would be recovered from the rent.
(7) Maximum rent will be decided on the basis of fair rent.
(8) The Competent Authority, reserves the right to reject all or any part or whole of tender without assigning any reason thereof.

18/11/2025

Superintending Engineer -Cum-DEI,
Jeypore & Nabarangpur

ANNEXURE – A

TENDER APPLICATION

HIRING OF PRIVATE BUILDING FOR OFFICE ACCOMODATION OF O/O SE-CUM-DEI, JEYPORE & NABARANGPUR

Sl. No.	Particulars	Details
1	Name of the Owner (attach a copy of proof of ownership i.e. Sale deed, etc.):	
2	Complete address of the building owner with Name, Mobile no. & E-mail ID:	
3	Complete address of the property being offered for hiring:	
4	PAN No: (attach a copy of PAN card)	
5	Property Tax Details: (attach a copy of last paid receipt)	
6	Year of Construction:	
7	Type of Building: (Concrete or others)	
8	Area of the property in Sq. Ft.: Floor wise (attach a copy of approved plan/Map/Layout)	
9	Nos. of Rooms with size:	
10	Nos. of Toilets:	
11	Is Separate Electricity connection available? (attach a copy of last paid receipt)	
12	Is Separate Water connection available?	
13	Details of Fixtures: [i]No of Tube lights: [ii]No of Fans: [iii]No of IWC: [iv] No. of EWC	
14	Details of open/free Parking area:	

Signature of the Owner:_____

Name of the Owner:_____

Date:_____

ANNEXURE - B

TENDER QUOTATION

I _____S/o (or) D/o (or) W/o_____Resident of_____

_____

_____ hereby offer my property situated at_____

_____

_____ on a monthly rent as detailed below:

Area in Sq. Ft.	Total Monthly rent (in figures)
Total Monthly Rent (in words)_____	

Signature of the Owner:_____

Name of the Owner:_____

Date:_____

Address:_____

ANNEXURE- C

UNDERTAKING

I/We do hereby solemnly declared and undertake that:

1) All terms & conditions of the Tender are acceptable to me/us. If any information furnished by me/us is found incorrect/false, the contract is liable to be cancelled without prejudice to any other legal action.

2) I/We also confirm that I/We understand that the Superintending Engineer-Cum-Deputy Electrical Inspector, Jeypore & Nabarangpur reserves absolute right to reject any bid or all bids without assigning any reason.

3) I/We also declare that there is no Government/Municipal restriction to let the proposed building on rent and I am/We are the legal owner of the proposed building.

4) I/We have not been black listed by any Govt. organization/institution.

Signature of the Owner:_____

Name of the Owner:_____

Date:_____