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## GENERAL ADMINISTRATION & PUBLIC GRIEVANCE (AR) DEPARTMENT

### NOTIFICATION

The 12th October, 2017

No. 21960-GAD-AR-ORPJ-0003/2016/AR.— In exercise of the powers conferred by Section 3 read with Sections 5 and 6 the Odisha Right to Public Services Act, 2012 (Odisha Act, 8 of 2012) and in supersession of all the notifications issued in this connection, from time to time, the State Government do hereby declare the services as mentioned in column (2) of the Schedule given below to be provided to the eligible persons within the specified time limit as specified against each such service in column (3) thereof, by the Designated Officers as mentioned in column (4) for the purpose of the said Act and also notify the Appellate and Revisional Authority respectively as mentioned in columns (5) and (6) of the said Schedule, for passing of orders if any under the provisions of the said Act whenever an application is preferred to them.

| Sl. No.  | Name of Public Service                            | Given Time limit                                      | Designated Officer | Appellate Authority | Revisional Authority        |
|--|---|---|--------------------|---------------------|-----------------------------|
| (1)  | (2)   | (3)   | (4)                | (5)                 | (6)                         |
| <b>1. COMMERCE &amp; TRANSPORT (TRANSPORT) DEPARTMENT:</b> |   |   |                    |                     |                             |
| 1.   | Temporary Registration                            | 3 days  | MV/ Addl. RTO/RTO  | RTO/Sub- Collector  | Collector-cum-Chairman, RTA |
| 2.   | Registration of Vehicles                          | 5 days  | MV/ Addl. RTO/ RTO | RTO/Sub- Collector  | Collector-cum-Chairman, RTA |
| 3.   | Tax Clearance Certificate (TCC) in Form-D         | 4 days  | MV/ Addl. RTO/RTO  | RTO/ Sub- Collector | Collector-cum-Chairman, RTA |
| 4.   | NOC in Form-28                                    | 4 days (after receipt of Police clearance report)     | MV/ Addl. RTO/RTO  | RTO/Sub-Collector   | Collector-cum-Chairman, RTA |
| 5.   | Addition/Deletion of Hire Purchase/Mortgage entry | 4 days (after receipt of confirmation from Financier) | MV/ Addl. RTO/RTO  | RTO/Sub-Collector   | Collector-cum-Chairman, RTA |
| 6.   | Transfer of Ownership of vehicle                  | 4 days (after appearance of both seller & purchase)   | MV/ Addl. RTO/RTO  | RTO/Sub-Collector   | Collector-cum-Chairman, RTA |

| Sl. No.                       | Name of Public Service   | Given Time limit | Designated Officer  | Appellate Authority   | Revisional Authority   |
|-------------------------------|--|------------------|---|---|--|
| (1)                           | (2)  | (3)              | (4)   | (5)   | (6)  |
| 3.                            | Reservation of Utkal Mandap, BBSR for organizing Cultural Programme by Different Cultural Organizations of the State | 3 days           | Deputy Director, Culture and Officer in charge, Ravindra Mandap, Bhanjakala Mandap and Utkal Mandap | Director & Additional Secretary to Government in Culture Department | Commissioner-cum-Secretary to Government in Culture Department |
| 3                             |  |                  |   |   |  |
| <b>24. ENERGY DEPARTMENT:</b> |  |                  |   |   |  |
|                               | 1. Drawing Approval of Electrical Works  |                  |   |   |  |
|                               | a. Installations at 11 KV supply to 16 KVA & 99 KW at 415 Volt Supply  | 20 days          | A.E.-cum-A.E.I.   | E.E.-cum-D.E.I.   | S.E.-cum-E.I.  |
|                               | b. HT Installations 11 KV, above 16 KVA to 150 KVA   | 30 days          | E.E.-cum-D.E.I.   | S.E.-cum-E.I.   | C.E.-cum-C.E.I.  |
|                               | c. HT Installations 11 KV & 33 KV (above 150 KVA to 15 MVA)  | 30 days          | S.E.-cum-E.I.   | C.E.-cum-C.E.I.   | EIC-cum-PCEI, Odisha   |
|                               | d. Installations at 33 KV & above with loads above 15 MVA  | 35 days          | C.E.-cum-C.E.I.   | EIC-cum-PCEI, Odisha  | Secretary, Energy Department                                   |
|                               | 2. Normal Inspection of Electrical Works   |                  |   |   |  |
|                               | a. Installations at 11 KV supply to 16 KVA & 99 KW at 415 Volt Supply  | 25 days          | A.E.-cum-A.E.I.   | E.E.-cum-D.E.I.   | S.E.-cum-E.I.  |
|                               | b. HT Installations 11 KV, above 16 KVA to 150 KVA   | 30 days          | E.E.-cum-D.E.I.   | S.E.-cum-E.I.   | C.E.-cum-C.E.I.  |
|                               | c. HT Installations 11 KV & 33 KV (above 150 KVA to 15 MVA)  | 30 days          | S.E.-cum-E.I.   | C.E.-cum-C.E.I.   | EIC-cum-PCEI, Odisha   |
|                               | d. Installations at 33 KV & above with loads above 15 MVA  | 35 days          | C.E.-cum-C.E.I.   | EIC-cum-PCEI, Odisha  | Secretary, Energy Department                                   |
|                               | 3. Emergency Inspection & issue of Report  |                  |   |   |  |
|                               | a. Installations at 11 KV supply to 16 KVA & 99 KW at 415 Volt Supply  | 10 days          | A.E.-cum-A.E.I.   | E.E.-cum-D.E.I.   | S.E.-cum-E.I.  |
|                               | b. HT Installations 11 KV, above 16 KVA to 150 KVA   | 10 days          | E.E.-cum-D.E.I.   | S.E.-cum-E.I.   | C.E.-cum-C.E.I.  |

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|---------|--|------------------|----------------------------------|----------------------|---------------------------------|
| (1)     | (2)  | (3)              | (4)                              | (5)                  | (6)                             |
|         | c. HT Installations<br>11 KV & 33 KV (above 150<br>KVA to 15 MVA)              | 10 days          | S.E.-cum-E.I.                    | C.E.-cum-C.E.I.      | EIC-cum-PCEI, Odisha            |
|         | d. Installations<br>at 33 KV & above with<br>loads above 15 MVA                | 10 days          | C.E.-cum-C.E.I.                  | EIC-cum-PCEI, Odisha | Secretary, Energy<br>Department |
|         | <b>4. Testing &amp; Calibration</b>  |                  |                                  |                      |                                 |
|         | a. Single phase meter testing  | 15 days          | E.E.-cum-D.E.I, STL              | S.E.-cum-E.I, STL    | C.E.-cum-C.E.I. (TCL)           |
|         | b. 3 phase meter testing   | 25 days          | E.E.-cum-D.E.I, STL              | S.E.-cum-E.I, STL    | C.E.-cum-C.E.I. (TCL)           |
|         | c. Insulation tester calibration   | 10 days          | E.E.-cum-D.E.I, STL              | S.E.-cum-E.I, STL    | C.E.-cum-C.E.I. (TCL)           |
|         | d. Earth tester calibration  | 10 days          | E.E.-cum-D.E.I, STL              | S.E.-cum-E.I, STL    | C.E.-cum-C.E.I. (TCL)           |
|         | e. CT testing(MV/HV)   | 15/25 days       | E.E.-cum-D.E.I, STL              | S.E.-cum-E.I, STL    | C.E.-cum-C.E.I. (TCL)           |
|         | f. PT testing(MV/HV)   | 15/25 days       | E.E.-cum-D.E.I, STL              | S.E.-cum-E.I, STL    | C.E.-cum-C.E.I. (TCL)           |
|         | g. Transformer Oil Testing   | 15 days          | E.E.-cum-D.E.I, STL              | S.E.-cum-E.I, STL    | C.E.-cum-C.E.I. (TCL)           |
|         | <b>5. Workman permit (Wireman<br/>MV/Lineman MV/Workman<br/>HT/Workman EHT</b> |                  |                                  |                      |                                 |
|         | <b>A. Exemption Basis</b>  |                  | S.E.-cum-E.I.,<br>Secretary ELBO | C.E.-cum-C.E.I.(TCL) | E.I.C.-cum-PCEI,<br>Odisha      |
|         | i. Issue of New License Book   | 60 days          |                                  |                      |                                 |
|         | ii. Renewal of the License   | 20 days          |                                  |                      |                                 |
|         | <b>B. On Passing of<br/>Examination</b>  |                  | S.E.-cum-E.I.,<br>Secretary ELBO | C.E.-cum-C.E.I.(TCL) | E.I.C.-cum-PCEI,<br>Odisha      |
|         | i. Issue of New License<br>Book  | 30 days          |                                  |                      |                                 |
|         | ii. Renewal of the<br>License  | 20 days          |                                  |                      |                                 |
|         | <b>6. Supervisor License(MV/HT)</b>  |                  |                                  |                      |                                 |
|         | <b>A. Exemption Basis</b>  |                  | S.E.-cum-E.I.,<br>Secretary ELBO | C.E.-cum-C.E.I.(TCL) | E.I.C.-cum-PCEI,<br>Odisha      |
|         | i. Issue of New License Book   | 60 days          |                                  |                      |                                 |
|         | ii. Renewal of the License   | 20 days          |                                  |                      |                                 |
|         | <b>B. On Passing of<br/>Examination</b>  |                  | S.E.-cum-E.I.,<br>Secretary ELBO | C.E.-cum-C.E.I.(TCL) | E.I.C.-cum-PCEI,<br>Odisha      |
|         | i. Issue of New License<br>Book  | 30 days          |                                  |                      |                                 |
|         | ii. Renewal of the<br>License  | 20 days          |                                  |                      |                                 |
|         | <b>C. EHT (Exemption)</b>  |                  | S.E.-cum-E.I.,<br>Secretary ELBO | C.E.-cum-C.E.I.(TCL) | E.I.C.-cum-PCEI,<br>Odisha      |
|         | i. Issue of New License Book   | 30 days          |                                  |                      |                                 |
|         | ii. Renewal of the License   | 20 days          |                                  |                      |                                 |
|         | <b>7. Contractor License</b>   |                  | S.E.-cum-E.I.,<br>Secretary ELBO | C.E.-cum-C.E.I.(TCL) | E.I.C.-cum-PCEI,<br>Odisha      |
|         | i. Issue of New License<br>Book  | 45 days          |                                  |                      |                                 |

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|---------|---------------------------|------------------|----------------------------------|----------------------|----------------------------|
| (1)     | (2)                       | (3)              | (4)                              | (5)                  | (6)                        |
|         | Renewal of the License    | 20 days          |                                  |                      |                            |
|         | Temporary Project License |                  | S.E.-cum-E.I.,<br>Secretary ELBO | C.E.-cum-C.E.I.(TCL) | E.I.C.-cum-PCEI,<br>Odisha |
|         | Issue of New License Book | 15 days          |                                  |                      |                            |
|         | Renewal of the License    | 15 days          |                                  |                      |                            |
| 8       |                           |                  |                                  |                      |                            |

By Order of the Governor

A.K.K. MEENA

Special Secretary to Government