

# DETAILED ADVERTISEMENT FOR CHARTERED ELECTRICAL SAFETY ENGINEER EXAMINATION-2021

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- Online applications shall be available from 01.06.2021 to 30.06.2021, 11:59PM
- Last date of submission of completed online application form : 30.06.2021, 11:59 PM
- Applicants should thoroughly go through Standard Operating Procedure(SOP), Gazette Notification No 1028 dtd.06.08.2020 and office order No 2592 dtd 20.08.2020 i.e. Procedure for conducting test/interview for CESE Authorization. (All are uploaded in official website [www.eicelectricityodisha.nic.in](http://www.eicelectricityodisha.nic.in).)

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## ELIGIBILITY CRITERIA

### 1) AGE LIMIT

A candidate for the **examination** of Chartered Electrical Safety Engineer shall be a person not below the age of **21 (twenty-one)** years and not above the age of **65 (Sixty Five)** years as on the date of application to appear in the examination. However CESE authorization will automatically ceases, at the age of **65 (Sixty five)** years.

### 2) QUALIFICATION & ELIGIBILITY CRITERIA

a) He shall be an Electrical Engineering degree holder or equivalent degree with at least **5** years of experience in operation and maintenance of electrical installations and also should have the knowledge of the works related to observance of electrical safety regulations or an Electrical Engineering diploma holder with at least **10** years of work experience in construction, operation & maintenance of electrical installation and also should have the knowledge of the works related to observance of electrical safety regulations. For the purpose of experience, a certificate from the employer, under whom he worked for such period describing the nature and voltage of work done shall be furnished.

Provided that, in case of a person working under an industry, the experience certificate describing the nature and voltage level of work is to be obtained from the higher technical authority not below the rank of Superintending Engineer or General Manager.

- b) The person must possess appropriate Supervisor Certificate of Competency issued by the Electrical Licensing Board, Odisha.
- c) He shall have the knowledge of Central Electricity Authority (Measures Relating to Safety & Electric Supply), Regulation, 2010 and other relevant Acts & Regulations related to electricity supply in the State of Odisha.

### **3) EXAMINATION PATTERN**

The examination for Chartered Electrical Safety Engineer shall be comprised of **written test**. In written Examination question papers shall be set in English and the candidates are required to answer in English normally.

It is necessary for candidates to be well conversant with all the subject/topics/contents as mentioned in the syllabus. The detailed syllabus for the Written Examination is available in the website. Also model questions are available in our official website for reference.

The candidates only who have obtained 50% mark, is to be declared as Pass/Successful.

### **4) PROCEDURE FOR SUBMISSION OF APPLICATION FORM**

- a) Before applying the application form applicant has to register himself .For registration, the applicant must have a valid Email ID and Mobile No. Then open the portal (<https://edistrict.odisha.gov.in> / <https://eicelectricityodisha.nic.in>. Click on the services icon (top right of the page). You will be redirected to the “**Register Yourself**” icon along with list of services available in the portal. Click on **Register Yourself** icon. One pop-up menu will appear. Enter all the required information and validate it. The system will send one email OTP and mobile OTP to your respective email ID and Mobile Number. Enter the email OTP and mobile OTP received by you and submit. Once it is successful your login account is created.
- b) Go to the website: - (<https://edistrict.odisha.gov.in> / <https://eicelectricityodisha.nic.in>/ and login to your account. Then go to “**Apply for services**” tab. Click on the “**Issue of Chartered Electrical Safety Engineer Authorization on Examination basis**”.
- c) Fill up the details as per the requirement of the online application and upload photo and signature as per prescribed size.

- d) After filling up the details in the online application form and ensuring that information has been filled up as per the requirement of the application, submit the application by using the “**Submit**” button.
- e) By selecting “**Draft**” option in the application form applicant can save the data(which are mandatory) filled by him and on later stage he can again login to fill the remaining data to submit the application form.
- f) The following documents need to be uploaded with the application failing which the application shall be rejected. Ensure that the required documents are scanned and kept ready for uploading before filling up the application form.
- (i) Original educational and technical certificate
  - (ii) Original Experience Certificate
  - (iii) Identity Proof such as Driving License/Voter ID card/Aadhar card/Passport
  - (iv) Any one Address Proof(Telephone bill/Electricity bill/ Bank Pass book/Driving License/Aadhar card/Pass port)
  - (v) Photocopy of PAN Card
- g) After uploading the documents a payment page will come. An application fee of Rs 500/- is to be deposited by the applicant to complete the process.

**Format and required size in KB of the uploading documents**

Document	Format	Size
Recent Passport size colour photograph	Jpg/Jpeg	20 to 250 KB
Specimen Signature	Jpg/Jpeg	20 to 50 KB
Practical Experience certificate as required in the prescribed format only	Pdf	100KB to 1 MB
Educational Qualification / Technical Qualification	Pdf	100KB to 1 MB
Identity Proof such as Driving License/Voter ID card/Aadhar card/Passport	Pdf	100KB to 1 MB
Any one Address Proof(Telephone bill/Electricity bill/ Bank Pass book/Driving License/Aadhar card/Pass port)	Pdf	100KB to 1 MB
Pan card	Pdf	100KB to 1 MB

- h) On successful submission an Acknowledgement slip will be automatically generated or applicant can download it from View Status of Application - Track application Status. It can be downloaded and printed for offline reference.

**Applications incomplete in any shape shall be liable for rejection.**

**NOTE: Applicant are advised to track their application regularly. For that login to the account ,the go to “View Status of Application” the go to “Track Application Status” and then enter the acknowledgement No and Click on “Get data”.**

## **5) EXAMINATION PROCESS**

- a) After scrutinizing the applications along with the documents, applicants meeting the eligibility criteria shall be shortlisted by ELBO to appear the Written Examination.
- b) The shortlisted candidates shall be intimated by SMS and Email and have to download the admit card from by login into their account.. The applicants shall login to their account, then go to View Status of Application -> Track Application Status to download the admit card. The admit card shall provide the information regarding the date, time and venue of the examination.  
However no intimation shall be sent to the candidates whose applications are rejected.
- c) Candidates must bring the admit card along with the original identity proof for verification failing which they shall not be allowed to appear the Written examination.
- d) The list of candidates who have passed in the written examination will be displayed in the official website ([eicelectricityodisha.nic.in](http://eicelectricityodisha.nic.in)).
- e) The candidates who passed in the examination shall intimated to come for document verification through SMS and Email. Candidates **must bring the following documents in original for verification** on the date of document verification failing which their candidature shall be rejected:
  - (i) Undertaking regarding possession of the basic testing equipment as prescribed in the notification.(Annexure-I of the Gazette notification no 1028 dtd 06.08.2020 )
  - (ii) Undertaking towards employment in the prescribed format i.e given in the **“Procedure for conducting test or interview for CESE Authorisation”**.

**Note: CESE authorization can be given only to them who shall not hold any post in Government / Semi-Government / Public Sector Undertakings or associated with any organizations which directly or indirectly influence the working of CESE.**

(iii) Original Experience Certificate

(iv) Admit card issued by ELBO

(v) Original valid SCC (MV/HT/EHT) Book

(vi) Original Educational qualification and technical qualifications.

(vii) Original copy of any of the address proof such as Telephone bill / Electricity bill / Bank passbook / Driving License / Aadhaar card / Passport.

(viii) Original copy of any of the Identity proof such as Voter ID card / PAN card / Driving License / Aadhaar card / Passport.

- f) After required approval by EIC-Cum-PCEI(O), a SMS and Email will be sent to deposit the one time registration fee of Rs.10,000/-.The applicants shall login to their account and then go to “Track Application Status” to make the payment.
- g) After issue of the Certificate a SMS and email will be sent to the applicant to download it. He can download it from “Track Application Status” by clicking on “**Output Certificate**” icon whose status shown as “**Delivered**”.

**For any further queries regarding the examination, please contact:**

**SE-Cum-Secretary (ELBO), 3<sup>rd</sup> Floor,**

**Heads of Dept. Building**

**(Near State Secretariat)**

**Bhubaneswar-751001.**

**E-mail: [secyelbo@nic.in](mailto:secyelbo@nic.in)**

### **IMPORTANT DATES**

- Online application shall be available from: **01.06.2021 to 30.06.2021, 11:59PM.**
- Last date of submission of complete online application form:**30.06.2021, 11:59 PM**

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